

# **U.S. MISSION, PAKISTAN - EMBASSY ISLAMABAD**

## **VACANCY ANNOUNCEMENT NUMBER: 14-170-A**

<b>OPEN TO:</b>	In-House Candidates Only	<b>OPENING DATE:</b> October 31, 2014
<b>POSITION:</b>	<b>Human Resources Assistant (Statistics)</b>	<b>CLOSING DATE:</b> November 13, 2014
<b>GRADE:</b>	FSN-7; FP-7*	
<b>POSITION NO:</b>	I-54581	
<b>WORK HOURS:</b>	Full-time; 40 hours/week	
<b>SALARY:</b>	*Not-Ordinarily Resident: US\$40,394 p.a. (Starting salary) (Position Grade: FP-7 to be confirmed by Washington) *Ordinarily Resident: FSN-7, Rs.1, 072,858 p.a. (Starting Gross Salary)	

**NOTE:** ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Embassy in Islamabad is seeking an individual for the position of Human Resources Assistant (Statistics) in the Human Resources Office.

Required Education for the subject position has been amended and will be as follow.

**EDUCATION:** Completion of twelve years of education is required. Two years of related (databases management, personnel administration or IT) experience can be substituted for each year of education.